



## TECUMSEH SHORLINE MINOR HOCKEY ASSOCIATION

<b>Contract Position:</b>	Referee in Chief		
<b>Stipend:</b>	\$1000/year Paid Quarterly	<b>Breakdown: 15% hold back payable for delivery of Ref in Chief manual</b>	
<b>Position Type:</b>	Contract (renew annually)		
<b>TSMHA Contact:</b>	President	<b>E-mail: <a href="mailto:president@tsmha.net">president@tsmha.net</a></b>	
<b>Applications Accepted By: Tecumseh Shoreline Minor Hockey Board of Directors</b>			
<p><b>Job Purpose:</b></p> <p>Provides direction and oversees all referees for the Tecumseh-Shoreline Minor Hockey Association</p> <p><b>Duties:</b></p> <ul style="list-style-type: none"> <li>• <b>To act in the best interest of Tecumseh-Shoreline Minor Hockey Minor Hockey</b></li> <li>• In good standing with Tecumseh-Shoreline Minor Hockey and the OMHA</li> <li>• Directly responsible to the Executive for formulating, coordinating and directing a referees and minor officials program</li> <li>• Arranges a Referee Mentorship program for first year officials and those requiring supplemental training</li> <li>• Arranges to do Evaluations on officials of TSMHA and provides report to Director of Development and Sports Chair on a monthly basis.</li> <li>• Referee Assignor for all TSMHA House League games considering level, experience and age of the referee so that proper referees are assigned to each game.</li> <li>• Responsible for updating, posting and providing master list of qualifications and contact information to VP House League, VP Travel and post in appropriate areas. (equipment room and referees room)</li> <li>• Attends coaches meetings upon request to provide knowledge of upcoming changes with respect to referees and on ice policies</li> <li>• Responsible to the all Board Members of Tecumseh-Shoreline Minor Hockey.</li> <li>• Report to executive at <u>monthly meetings</u> <ul style="list-style-type: none"> <li>○ Referee attendance statistics</li> <li>○ Monthly statement for amounts payable to Refs</li> </ul> </li> <li>• Must have Internet access and cell phone at own expense with the ability to be reached at any given time.</li> <li>• Must have alternate delegate in place in case of emergency contact or situation and provide mentorship training.</li> <li>• Contributes to team effort by accomplishing related results as needed.</li> </ul> <p><b>Skills/qualifications:</b></p> <ul style="list-style-type: none"> <li>• Reporting Skills, Administrative Writing Skills, Microsoft Office Skills, Managing Processes, Organization, Analyzing Information , Professionalism,</li> <li>• Problem Solving, Supply Management, Inventory Control, Verbal Communication</li> <li>• Certified Referee with the OMHA</li> <li>• Supervisor Referee experience</li> </ul>			
Accepted By:		Date:	
Approved By:		Date:	
Last Updated By:		Date/Time:	



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